**Archie Board of Aldermen**

**Regular Meeting**

**March 8, 2022**

Members Present: Les Whiteside, Max Matter, Mark Houchen, Andrew Mawson, Scott Kendrick

Others Present: Kristen Morrow, April Clark, Chief Ben Kenney, Officer Vanessa Kennedy, Fire Chief Charles Jones, City Attorney Anthony Hernandez, Randy & Sherri Gallick, Drew Parks, Gary Phillips, Jeff Kramer, Brian Foxworthy, George Seacord, Brock Sears, Cody Parris, Mario & Jessica (Vallarta’s), Zach Gebhardt

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Whiteside called the meeting to order at 7:30 p.m. The Pledge of Allegiance was then said.

**APPROVAL OF MINUTES**

Alderman Matter made the motion to approve the minutes as written with a second from Alderman Mawson.

The motion passed with the vote Houchen-yes, Matter-yes, Mawson-yes, and Kendrick-yes.

**APPROVAL OF BILLS**

Alderman Matter made the motion to approve the bills with a second from Alderman Mawson. Motion passed.

**PUBLIC COMMENTS**

Jeff Kramer expressed his thanks to the Board for their support of the school and the community.

Cody Parris & Brock Sears were present to talk about getting signs put up at both ends of Main Street. There are a lot of businesses on Main Street and there needs to be more signage telling people what businesses are there. A large sign with slots to add in the business names was proposed. Alderman Houchen said we would need to talk to MODOT or stay our of their ROW. Alderman Matter said it would be something similar to the one up at The Salon. Brock asked if the City would fund it and the businesses would pay to have their business on it. The Board liked the idea and asked that they send the sign info to Mrs. Clark.

**DEPARTMENT REPORTS:**

**Fire Chief Report**

Chief Charles Jones gave the report. They are currently looking at some kind of signage for the station.

**Police Report**—Chief Benny Kenney gave his report. Officer Turner will be attending CIT school next month. He has also submitted paperwork for a 30 hour part-time officer, and hopes to hire him soon. They are still working on the counterfeit money case. Officer Kennedy gave more information about the CIT Training she will be attending.

**City Administrator’s Report**

City Administrator Clark reported, in addition to her written report, the City had received two County Zoning Notices, from Elite Construction (Matt Johnson) and Austin Shipley, if anyone wants to attend those hearings. Also, Ryan Stark will be installing the new water line for the water retail sales building on S. Washington Street, near the new siren.

**ELECTED OFFICIAL’S REPORTS:**

**Mayor Whiteside –** The Mayor nominated Scott Gaddie for one of the open positions on Planning & Zoning. Alderman Kendrick made a motion to approve the nomination. Alderman Houchen seconded. The motion passed with the vote Houchen-yes, Matter-yes, Mawson-yes, Kendrick-yes.

**Alderman Houchen -** Alderman Houchen said P&Z met last night to discuss the preliminary plat to be heard tonight, and recommends approval.

**Alderman Mawson -** Alderman Mawson is still working on getting more Park Board members.

**Alderman Matter -** Alderman Matter looked into Grant Writers. Approximately $30-$70 per hour. Need to come up with a list of wants, before we hire someone.

**NEW BUSINESS**

**Presentation by InCite Designs of plan for updating the fire suppression alarm system at the school**

Brian Foxworthy, InCite Designs, presented a plan for updating the fire suppression alarm system at the school. He said the last time he was here was when the school built the Dome. They are redoing the front of the entrance to direct people in the building through the offices instead of straight into the school. Also redoing the handicapped parking spaces and walkway. Redoing the roofing over the West Gym as well. The current fire alarm system is not up to code. The school is asking the City to allow them to go ahead with the project and then have the fire alarm system done by the Fall of 2024, when school starts. Superintendent Jeff Kramer said this guidance was given in 2010, but wasn’t done. So with this project, he asked that the fire alarm system be joined together. Alderman Houchen wanted to make sure the new superintendent is aware of this agreement.

Alderman Kendrick made a motion to approve spreading the fire alarm system upgrade to be completed by the end of 2024. Alderman Matter seconded. The motion passed with the vote Houchen-yes, Matter-yes, Mawson-yes, Kendrick-yes.

**Preliminary Plat of “The Reserve at Meadowbrook”, Lots 1-8 in the City of Archie, Cass County, Missouri, located West of S. Wilson Street and North of 502 E. Pine Street (Evangel Church)**

Drew Parks gave an explanation of the plat. It is an 8 lot plat. All lots in Meadowbrook have been sold, so more lots are needed. There is a building momentum in town and he would like to keep it going.

Alderman Houchen said they discussed this at Planning & Zoning last night. Mr. Parks will have this engineered to handle the water. Brad Lotspeich was at P&Z to talk about the water. He has been working on the pond to help it work better. Mr. Parks said the engineering has been done on the entire site, and he shouldn’t have the burden of fixing the existing water issue. He said he has a stamped copy of the approved engineering plans. The as-builts were brought out to look over. Mr. Parks showed a berm that was engineered and said the berm doesn’t exist. Also, the pipe to let the water out sits too low. Once the work is done, the pond will work correctly. Discussion of the water issue continued. Discussion about an 8” line loop in the project was held.

Alderman Kendrick made a motion to approve the preliminary plat. Alderman Mawson seconded. The motion passed with the vote Houchen-yes, Matter-yes, Mawson-yes, Kendrick-yes.

**Discussion of the Trash Enclosure Ordinance**

City Administrator Clark asked for thoughts on the changes proposed to the ordinance, and any additional changes the Board may want to add. It was suggested to add “Chain link with slats is acceptable only for the gates, not the enclosure,” and “the enclosure, including the slats, must be maintained.” City Administrator Clark will have an amended ordinance at the next meeting.

Alderman Houchen made a motion to go into closed session for Communications with the Attorney related to legal matters according to (610.021 (1) RSMo), and Communications with the Attorney related to real estate according to (610.021 (2) RSMo). Alderman Mawson seconded. The motion passed with the vote Houchen-yes, Matter-yes, Mawson-yes, Kendrick-yes. Entered into closed session at 8:40pm.

The motion to go back into open session was made by Alderman Kendrick. Alderman Mawson seconded. The motion passed with the vote Houchen-yes, Matter-yes, Mawson-yes, Kendrick-yes. Entered back into open session at 9:19pm.

**ADJOURNMENT**

The motion to adjourn was made by Alderman Matter, with a second by Alderman Mawson. This motion passed unanimously.

Meeting adjourned at 9:21pm.

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City Clerk

Kristen Morrow